

## Rules and Participation Guidelines

### 2011 Arkansas Association of Conservation Districts - Youth Conservation Workshop

While we do not wish to seem overly protective or restrictive, there are some rules by which we must govern ourselves in order for everyone to get through the week's work smoothly and with a minimum of trouble. Some of these rules may be flexed at times for the good of the entire group, but none can be ignored or broken without consequence. What follows is a listing of the guidelines that the staff will use to manage the Workshop. Please keep in mind that we will be staying at the Camp Clearfork Campgrounds and therefore subject to the rules of the campground as well as those of the Workshop.

First and foremost, treat everyone like you would wish to be treated. You should, at all times and in all circumstances, act as a lady or a gentleman. In so doing, you will reflect well on your parents, hometowns, and on the Conservation District which sponsored you to attend.

- **State laws regarding the use of tobacco, alcohol, and drugs will be strictly enforced.** If you are under age 18, the use of tobacco will result in a call to your parents or guardians and the request that you leave the Workshop. The use of drugs or alcohol will result in your having to deal with park security and all the potential problems that this could bring. You will be required to leave the Workshop immediately.
- Dress codes, while not expressed formally in these rules, require that you dress in appropriate attire for a public gathering. Clothing that is in poor taste, or has profane or explicit artwork or wording is not permitted. The staff reserves the right to ask you to change items of clothing that are not proper for the circumstances. We will give each participant a Workshop Tee-shirt, which we will ask everyone to wear on a specific day. Your counselor will tell you which day the tee shirt is needed once we have made that decision. **For the gentlemen, hats or caps will not be permitted while indoors.** You will be requested to remove the hat or cap the first time or two, but on the third offense, the hat or cap becomes the property of the workshop staff and will not be returned until checkout at the end of the week.
- **ID badges will be required all week.** You will be issued both at registration and both are required for certain functions such as the canoe trip and day trips. Part of this requirement comes from the fact that the Workshop will not be the only group using the park during the week and we do not wish for the behavior or actions of others to be blamed on our group.
- **There are certain items that you should have with you when you arrive.** You should bring linens (towels, sheets/blankets, pillow, etc). The staff does not furnish these items. If you arrive without any of these items, the staff will purchase them for you locally if you provide the funds. Several changes of clothing, including some that can be heavily soiled should be included when you pack. You should need only a minimal amount of extra cash for this week. If you wish, we may arrange for a trip to the park bookstore and there are a few vending machines, but otherwise, money is not really needed beyond that necessary to purchase a lost key or to buy gasoline for the trip home if you drive.  
(List attached)
- **If you are required to take medications or if you have allergies that require a "Sting Kit" or "Epi-pen", or if you are diabetic, you MUST come prepared.** Those are the types of items that we cannot provide. To arrive without these items will result in our request that you have these items delivered or that you leave the Workshop.

- Illness or injuries require that you report the problem to a staff member immediately or have someone do it for you. Our policy is that no one is ever left alone or unsupervised, so someone will always be near if you have a problem. Our entire staff is prepared to deal with almost any emergency that might normally arise. *Local Urgent Care and the Emergency Room are all part of the contingency plan for health or safety problems.*
- Parking will be done in a secure park grounds lot that is patrolled at random day and night. It is not recommended that you leave valuables in plain sight, however. All cars will be moved to the approved parking lot at that time if they are not already properly parked. Improperly parked vehicles will be ticketed and may be towed.
- Sleeping assignments are made in advance by the Workshop staff. Room assignments are permanent without extenuating circumstances such as too many people assigned to one cabin. Do not expect cabin assignments to be changed unless there are truly compelling reasons to do so.
- The sleeping cabins are scheduled such that the guys will be on one side and the girls on the other with staff and counselors sleeping in between. There is no valid reason for a guy to be in the girls' cabin nor a girl in the guys' cabin. A staff escort is the only means of visiting the other cabins without repercussions. Violations of this policy may result in your dismissal from the Workshop. Each evening, staff will conduct a cabin check to insure that everyone is present and accounted for and one staff member will be dedicated to serving as security over night.
- You will be assigned to a team. This is done in the effort to be sure that all participants are accounted for every time we leave the campgrounds or depart one of the study sites for the return to campgrounds.