

Speaker Information Form

Thank you for agreeing to be a part of our conference! Please email or fax back to: Debbie Moreland at debbie.morelandpr@gmail.com or fax to (501) 682-3991 by **December 7, 2016**.

Session: _____ **Date/Time:** _____

Location: Convocation Center, Arkansas State University, Jonesboro, AR 72401 _____

Full name		
Name as you would like on name tag		
Title		
Organization/Agency representing		
Address		
Cellular phone (or POC onsite)		
Work phone		Fax
E-mail		
Travel Info	Mode of transportation: <input type="checkbox"/> driving <input type="checkbox"/> flying, flight # _____	
	Arrival Date:	Time:
	Departure Date:	Time:
Lodging requirements	<input type="checkbox"/> Monday, December 12, 2016 <input type="checkbox"/> Tuesday, December 13, 2016 <input type="checkbox"/> Wednesday, December 14, 2016 <input type="checkbox"/> None	

Speaker information

Presentation title		
Length of time needed or allotted		
<p style="text-align: center;">Presenter Status</p> <input type="checkbox"/> I plan to register for the conference as attendee (at no cost to speaker). <input type="checkbox"/> I plan to speak at the conference only.	<p style="text-align: center;">Speaker Needs</p> We will provide a podium, microphone, computer, and screen projector. Are there other needs for your presentation? Please list.	
*Can you provide an electronic copy of your presentation? Format (PowerPoint or DVD)?		
*Can your presentation be distributed? Permission to record presentation		

Please supply Bio with this form

*Electronic copies of presentations should be sent in advance to Debbie.morelandpr@gmail.com by **Dec. 7, 2016**. Format is flexible, but PowerPoint is preferred. All presentations will be posted on AACD website unless the speaker requests otherwise.